

CODE: AU/01/050/550/020	GOVERNING BODY	DATE: 03/12/2025
--------------------------------	-----------------------	-------------------------

MINUTE OF MEETING

Proceedings of the 20th Meeting of Governing Body, AAFT University of Media and Arts, held at 11.00 AM on 03/12/2025

The 20th meeting of the Governing body, held on Friday at 11.00 AM. The following members attended the meeting: -

Sr. No.	Name	Designation	Representing
1.	Dr.Sandeep Marwah	Chancellor, AAFT University of Media and Arts	Chairperson
2.	Dr.Bharat Sah	Vice Chancellor, AAFT University of Media and Arts	Member
3.	Mr.Mohit Marwah	Sponsoring Body Nominee	Member
4.	Mr.Akshay Marwah	Sponsoring Body Nominee	Member
5.	Dr.Albeena Abbas	Sponsoring Body Nominee	Member
6.	Mr.Ashwani Kumar Gupta	Chief Finance Officer	Member
7.	Mr.Viney Kumar Sabikhi	Chancellor's Nominee	Member
8.	Prof. (Dr.) G.A. Ghanshyam	State Government's Representative	Member
9.	Prof. (Dr.) D.K. Shrivastav	State Government's Representative	Member
10.	Mr.Sudhir Ranjan	Registrar	Member-Secretary

Welcome address by Chancellor.

The 20th Governing Council meeting took place on 03/12/2025 at 11.00 AM in the Chancellor's office. The Chancellor introduced each member to one another, extended a warm welcome to all attendees, and underscored the significance of the inaugural meeting. The Chancellor conveyed that the Management has furnished excellent infrastructural facilities to the University, marking a promising start. He expressed his hopes for the Institute to sustain its current position and enhance academic outcomes further.

Sudhir Ranjan
Registrar
AAFT UNIVERSITY OF MEDIA AND ARTS
MATH, RAIPUR (C.G.)



AGENDA No. 1: Discussion on the Previously Meeting held on 01/08/2025	
Resolution	The Governing Body reviewed and confirmed the minutes of the previous meeting held on 01 August 2025. Progress on key action points including Sports Day celebration, Dubai exposure trip approval, AAA audit status, Radio Raipur revamp, CAMU utilization, lab upgradation, and convocation preparations was noted. The minutes were approved unanimously.
AGENDA No. 2: Strengthening of the Internal Quality Assurance Cell (IQAC)	
Resolution	The Governing Body discussed measures to strengthen the Internal Quality Assurance Cell (IQAC) for improved academic monitoring and quality enhancement. It was resolved to enhance departmental coordination, strengthen documentation systems, and initiate capacity-building programs aligned with NEP and NAAC requirements.
AGENDA No. 3: Review of Infrastructure Damage: Tower A Terrace Wing Rooms	
Resolution	The Governing Body reviewed the reported infrastructure damage in the Tower A Terrace Wing Rooms and approved initiating immediate repair and maintenance work. The Maintenance Department was instructed to coordinate with Finance to ensure timely execution and safety compliance.
AGENDA No. 4: Discussion on Fund Regulation and Disbursement Delays	
Resolution	The Governing Body discussed delays in fund disbursement processes affecting departmental activities. It was resolved to implement a streamlined financial SOP and digital tracking mechanism to ensure timely approvals and improved financial management.
AGENDA No. 5: Approval of Various Requirements for University Events	
Resolution	The Governing Body reviewed and approved the event-related requirements proposed by various departments for academic and cultural activities. Departments were directed to follow institutional financial norms and maintain proper documentation for each event.
AGENDA No. 6: Procurement of 12 Laptops for Faculty/Staff	
Resolution	The Governing Body approved the proposal for procurement of 12 laptops to support academic and administrative operations. The IT Department was instructed to complete procurement through the prescribed vendor selection process and maintain asset records.
AGENDA No. 7: Faculty Recruitment as per Regulatory Commission Sanctioned Positions	
Resolution	The Governing Body reviewed the faculty vacancy report and approved initiating the recruitment process for sanctioned positions in accordance with regulatory norms. HR was directed to proceed with advertisements and selection procedures within the stipulated timeline.

Sudhakar



AGENDA No. 8: Approval of Global Conference Requirements

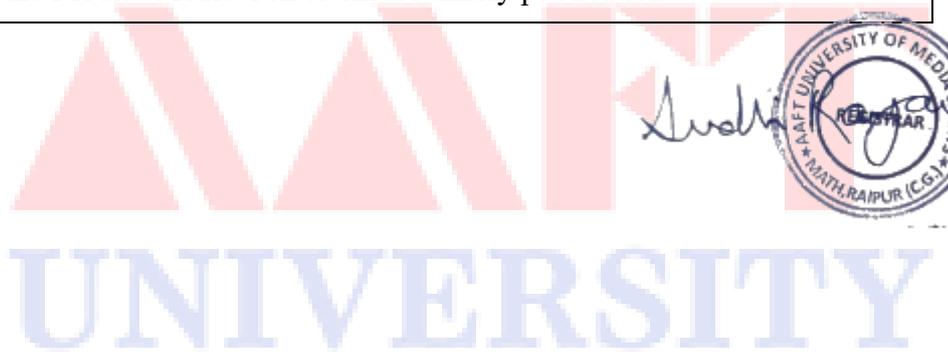
Resolution	The Governing Body reviewed and approved the proposal to organize an International/Global Conference to enhance the university's academic and research profile. The organizing committee was instructed to proceed with preparations and submit periodic progress reports.
------------	--

AGENDA No. 9: Review of Successful Completion of Convocation 2025

Resolution	The Governing Body reviewed and appreciated the successful conduct of Convocation 2025. The organizing committee was commended, and it was recommended to document the event proceedings for institutional records and future reference.
------------	--

AGENDA No. 10: Approval of Newspaper Advertisement Requirement for Faculty and Staff Recruitment (Recommended by Academic Council)

Resolution	The Governing Body approved the publication of a newspaper advertisement for faculty and staff recruitment, as recommended by the Academic Council. HR was directed to coordinate with the PR and Media Cell to ensure timely publication.
------------	--





PROCEEDINGS FOR TWENTIETH GOVERNING BODY MEETING

Date: 03/12/2025

Venue: Chancellors Office

CHAIRMAN AND MEMBERS PRESENT

Sr. No.	Name	Representing	Signature
1.	Dr.Sandeep Marwah (Chancellor)	Chairperson	
2.	Dr.Bharat Sah (Vice Chancellor)	Member	
3.	Mr.Mohit Marwah (Sponsoring Body Nominee)	Member	
4.	Mr.Akshay Marwah (Sponsoring Body Nominee)	Member	
5.	Dr.Albeena Abbas (Sponsoring Body Nominee)	Member	
6.	Mr.Ashwani Kumar Gupta (Chief Finance Officer)	Member	
7.	Mr.Viney Kumar Sabikhi (Chancellors Nominee)	Member	
8.	Prof. (Dr.) G.A. Ghanshyam (State Government's Representative)	Member	
9.	Prof. (Dr.) D.K. Shrivastav (State Government's Representative)	Member	
10.	Mr.Sudhir Ranjan (Registrar)	Member-Secretary	